

APPENDIX B: eCCR Certification Form (Suggested Format)

Consumer Confidence Report Certification Form

(To be submitted with a copy of the CCR)

Water System Name:	City of Menlo Park – Menlo Park Municipal Water
Water System Number:	CA4110017

The water system named above hereby certifies that its Consumer Confidence Report was distributed on June 29, 2023 to customers (and appropriate notices of availability have been given). Further, the system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to the State Water Resources Control Board, Division of Drinking Water (DDW).

Certified by:

Name: Scott Jaw	Title: Associate Engineer
Signature:	Date: 8/17/23
Phone number: 650-330-6694	Email: scjaw@menlopark.gov

To summarize report delivery used and good-faith efforts taken, please complete this page by checking all items that apply and fill-in where appropriate:

- ☒ CCR was distributed by mail or other direct delivery methods (attach description of other direct delivery methods used). We mailed a paper copy of the CCR in English and Spanish to all customers within our service area on July 6, 2023.
- ☒ CCR was distributed using electronic delivery methods described in the Guidance for Electronic Delivery of the Consumer Confidence Report (water systems utilizing electronic delivery methods must complete the second page).
- ☒ "Good faith" efforts were used to reach non-bill paying consumers. Those efforts included the following methods:
 - ☒ Posting the CCR at the following URL: <https://menlopark.gov/waterquality>
 - ☐ Mailing the CCR to postal patrons within the service area (zip code 94025)
 - ☐ Advertising the availability of the CCR in news media (attach copy of press release)
 - ☐ Publication of the CCR in a local newspaper of general circulation (attach a copy of the published notice, including name of newspaper and date published)
 - ☒ Posted the CCR in public places (City Hall, Library)
 - ☐ Delivery of multiple copies of CCR to single-billed addresses serving several persons, such as apartments, businesses, and schools

- ☐ Delivery to community organizations (attach a list of organizations)
- ☒ Publication of the CCR in the electronic city newsletter or electronic community newsletter or listserv (see Attachment B)
- ☒ Electronic announcement of CCR availability via social media outlets (Instagram, Facebook, Nextdoor)
- ☐ Other (attach a list of other methods used)
- ☐ *For systems serving at least 100,000 persons:* Posted CCR on a publicly-accessible internet site at the following URL: www._____
- ☐ *For privately-owned utilities:* Delivered the CCR to the California Public Utilities Commission

Consumer Confidence Report Electronic Delivery Certification

Water systems utilizing electronic distribution methods for CCR delivery must complete this page by checking all items that apply and fill-in where appropriate.

- ☐ Water system mailed a notification that the CCR is available and provides a direct URL to the CCR on a publicly available website where it can be viewed (attach a copy of the mailed CCR notification).
- ☒ Water system emailed a notification that the CCR is available and provides a direct URL to the CCR on a publicly available site on the Internet where it can be viewed (see Attachment A). URL: <https://menlopark.gov/waterquality>
- ☐ Water system emailed the CCR as an electronic file email attachment.
- ☐ Water system emailed the CCR text and tables inserted or embedded into the body of an email, not as an attachment (attach a copy of the emailed CCR).
- ☐ *Requires prior DDW review and approval.* Water system utilized other electronic delivery method that meets the direct delivery requirement.

Provide a brief description of the water system's electronic delivery procedures and include how the water system ensures delivery to customers unable to receive electronic delivery.

The City of Menlo Park emailed a notification that the CCR is available and provided a direct URL to the CCR on the City's website. This email was sent on June 29, 2023 to all water customers with an email address on file. Additionally, the City mailed a paper copy of the CCR in English and Spanish to all water customers on July 6, 2023.

This form is provided as a convenience and may be used to meet the certification requirement of

section 64483(c) of the California Code of Regulations.

Water system emailed a notification that the CCR is available and provides a direct URL to the CCR on the City's website at menlopark.gov/waterquality



Menlo Park Municipal Water releases annual water quality report

Dear Menlo Park Municipal Water customer,

Do you know where your drinking water comes from? Every June, the City of Menlo Park publishes a water quality report for Menlo Park Municipal Water (MPMW) customers. MPMW is committed to providing its customers with a safe and reliable supply of high-quality drinking water that meets Federal and State standards. In 2022, MPMW collected and tested more than 300 water quality samples to ensure that the water we provide to our customers meets the standards.

The [annual water quality report](#) details where our water comes from, summarizes water quality sampling results, provides updated water rates, water conservation information and incentives, and more. Also, learn all about [MPMW's upcoming projects](#), which includes work to replace aging pipes, expanding emergency water supplies in light of climate adaptation and resiliency needs, and updating water meters to provide our customers with access to hourly water use data.

You can access and download the report by visiting the city's [water quality](#) webpage. MPMW will mail a paper copy to all water customers within a week. If you have any questions, please call 650-330-6750 or email water@menlopark.gov.

Sincerely,
Menlo Park Municipal Water

Attachment B

Publication of the availability of the CCR in the City's weekly electronic newsletter



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Menlo Park Municipal Water releases 2022 Annual Water Quality Report

Published on June 29, 2023

Menlo Park Municipal Water is committed to providing its customers with a safe and reliable supply of high-quality drinking water that meets Federal and State standards. Every June, the City of Menlo Park publishes a water quality report, also known as a Consumer Confidence Report, for Menlo Park Municipal Water customers.

The Annual Water Quality Report summarizes water quality sampling results from the 2022 calendar year and other important information related to drought restrictions, water rebates and programs and water pollution prevention. The report also details new water rates taking effect July 1. Customers will see an annual 5 percent rate increase, a San Francisco Public Utilities Commission wholesale charge of \$0.34, eliminating drought surcharges and the utility user tax on their bills.



Both report versions will be mailed to all Menlo Park Municipal Water customers in July. Digital versions of the report are available on the [city's water quality webpage](#). To request a paper copy of the English or Spanish version of the report, email the City at water@menlopark.gov or call 650-330-6750.

For more information, visit the [Menlo Park Municipal Water webpage](#).

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