

APPENDIX B: eCCR Certification Form (Suggested Format)

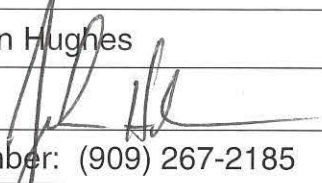
Consumer Confidence Report Certification Form

(To be submitted with a copy of the CCR)

Water System Name:	Monte Vista Water District
Water System Number:	3610029

The water system named above hereby certifies that its Consumer Confidence Report was distributed on 05/06/21 – 06/30/21 (date) to customers (and appropriate notices of availability have been given). Further, the system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to the State Water Resources Control Board, Division of Drinking Water (DDW).

Certified by:

Name: John Hughes	Title: Water Systems Superintendent
Signature: 	Date: 6-14-2021
Phone number: (909) 267-2185	blank

To summarize report delivery used and good-faith efforts taken, please complete this page by checking all items that apply and fill-in where appropriate:

- CCR was distributed by mail or other direct delivery methods (attach description of other direct delivery methods used).
- CCR was distributed using electronic delivery methods described in the Guidance for Electronic Delivery of the Consumer Confidence Report (water systems utilizing electronic delivery methods must complete the second page).
- "Good faith" efforts were used to reach non-bill paying consumers. Those efforts included the following methods:
 - Posting the CCR at the following URL: www.mvwd.org/report; www.mvwd.org/reporte
 - Mailing the CCR to postal patrons within the service area (attach zip codes used)
 - Advertising the availability of the CCR in news media (attach copy of press release)
 - Publication of the CCR in a local newspaper of general circulation (attach a copy of the published notice, including name of newspaper and date published)
 - Posted the CCR in public places (attach a list of locations)

- Delivery of multiple copies of CCR to single-billed addresses serving several persons, such as apartments, businesses, and schools
- Delivery to community organizations (attach a list of organizations)
- Publication of the CCR in the electronic city newsletter or electronic community newsletter or listserv (attach a copy of the article or notice)
- Electronic announcement of CCR availability via social media outlets (attach list of social media outlets utilized)
- Other (attach a list of other methods used)
- For systems serving at least 100,000 persons:* Posted CCR on a publicly-accessible internet site at the following URL: www.mvwd.org/report; www.mvwd.org/reporte
- For privately-owned utilities:* Delivered the CCR to the California Public Utilities Commission

Consumer Confidence Report Electronic Delivery Certification

Water systems utilizing electronic distribution methods for CCR delivery must complete this page by checking all items that apply and fill-in where appropriate.

- Water system mailed a notification that the CCR is available and provides a direct URL to the CCR on a publicly available website where it can be viewed (attach a copy of the mailed CCR notification). URL: www.mvwd.org; www.mvwd.org/report; www.mvwd.org/reporte
- Water system emailed a notification that the CCR is available and provides a direct URL to the CCR on a publicly available site on the Internet where it can be viewed (attach a copy of the emailed CCR notification). URL: www.mvwd.org; www.mvwd.org/report; www.mvwd.org/reporte
- Water system emailed the CCR as an electronic file email attachment.
- Water system emailed the CCR text and tables inserted or embedded into the body of an email, not as an attachment (attach a copy of the emailed CCR).
- Requires prior DDW review and approval.* Water system utilized other electronic delivery method that meets the direct delivery requirement.

Provide a brief description of the water system's electronic delivery procedures and include how the water system ensures delivery to customers unable to receive electronic delivery.

Monte Vista Water District included a message on its May/June 2021 bills indicating the CCR is available at a dedicated URL, while including a statement on the importance of the CCR and

information on how to request a hard copy of the document. This was accompanied by a bill insert with the same information. The District also routinely includes a message on the back of every single bill stub providing the dedicated URL and a check box for receiving hard copies of the most recent and all subsequent CCRs. The District's Online Bill Pay customers received a dedicated email with the same information as above. All above communications were bilingual, and an additional dedicated URL was created for a Spanish language version of the CCR. Details on these electronic delivery methods, including samples, can be found on the attached description of all District methods of distributing its 2020 CCR.

This form is provided as a convenience and may be used to meet the certification requirement of section 64483(c) of the California Code of Regulations.



2020 Consumer Confidence Report

Methods of Distribution

The short URL (www.mvwd.org/report) directly linked to the Monte Vista Water District 2020 Consumer Confidence Report (Annual Water Quality Report) was delivered to District bill-paying customers and communicated to District water consumers in the following manner:

1. Bill-Paying Water Customers – Standard Mailed Bills

- ◆ Bill message on May-June 2021 bills
- ◆ Bill insert included with May-June 2021 bills
- ◆ Back of bill stub message (routinely included on all bills)

2. Bill-Paying Water Customers – Online Bill Pay

- ◆ Dedicated email to all Online Bill Pay customers
- ◆ Paperless customers received electronic (PDF) bill insert with their bi-monthly bill

3. Non-Bill-Paying Water Consumers

- ◆ Posted CCR on website, linked directly to MVWD Website Home Page: www.mvwd.org
- ◆ Posted CCR on District Facebook page ([Facebook.com/montevistawaterdistrict](https://www.facebook.com/montevistawaterdistrict)) on May 14, 2021, linked directly to MVWD Website Home Page: www.mvwd.org

ALL of the above communications included the following information:

- ◆ Prominently displayed the short URL (www.mvwd.org/report) directly linked to 2020 CCR
- ◆ Short statement on water quality and importance of report
- ◆ Bi-lingual (including short URL to Spanish language version of report, www.mvwd.org/reporte)
- ◆ Provided phone number to request delivery of hard copy of CCR

Hard copies of the 2020 CCR were delivered in the following manner:

- ◆ Mailed to water customers/consumers upon request
- ◆ Distributed to all local public agencies and locations for display (see below)
- ◆ Distributed at Customer Service lobby
- ◆ Distributed to District employees and the Board of Directors

The direct URL to the report is linked on the District's website (www.mvwd.org) under "Your Water" and "Water Quality Reports."

While response to the COVID-19 pandemic has caused some of the facilities to close to the public, MVWD will deliver hard copies for the public visiting these facilities once they reopen:

Community Organizations:

- ◆ Montclair Public Library
- ◆ Chino Public Library
- ◆ Montclair City Hall
- ◆ Montclair Community Center
- ◆ Montclair Chamber of Commerce
- ◆ Chino Basin Water Conservation District

A letter and print copy of the CCR were mailed to the following public officials:

Elected Officials:

- ◆ Norma Torres, U.S. House of Representatives, 35th District
- ◆ Connie M. Leyva, Member of the California State Senate, 20th District
- ◆ Freddie Rodriguez, Member of the California Assembly, 52nd District
- ◆ Curt Hagman, Supervisor, 4th District, County of San Bernardino

Local City Governments:

- ◆ Edward C. Starr, City Manager, City of Montclair
- ◆ Matthew Ballantyne, City Manager, City of Chino

Water Agencies:

- ◆ Liz Skrzat, Executive Director, Chino Basin Water Conservation District
- ◆ Peter Kavounas, General Manager, Chino Basin Watermaster
- ◆ Shivaji Deshmukh, General Manager, Inland Empire Utilities Agency
- ◆ Terry Catlin, General Manager, Water Facilities Authority

School Districts:

- ◆ Dr. James Q. Hammond, Superintendent, Ontario-Montclair Unified School District
- ◆ Dr. Norm Enfield, Superintendent, Chino Valley Unified School District Superintendent
- ◆ Dr. Matthew Holton, Superintendent, Chaffey Joint Union High School District Superintendent

Copies of the report are displayed prominently in the District's lobby and are available to customers or interested parties at the **customer service department** or **upon request**.

Copies of the report are distributed at **outreach events in the community**, including health fairs, community events, school events, chambers of commerce, and other venues.

Spanish language versions of the report are available upon request from the District's Customer Service or Community Affairs Departments. The direct online link to the Spanish language version of the report is www.mvwd.org/report and this website address is included on all District bills, as well as promoted through other communication venues. A notice in Spanish is printed on the English version of the report providing direction for interested persons to obtain a Spanish language version of the report.



Justin Scott-Coe, PhD
GENERAL MANAGER

June 14, 2021

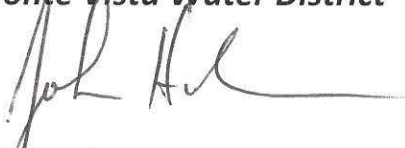
Eric Zúñiga, P.E.
State Water Resources Control Board, Division of Drinking Water
464 West 4th Street, Ste 437
San Bernardino, CA 92401

Monte Vista Water District 2020 Consumer Confidence Report

Enclosed is a copy of the 2020 Consumer Confidence Report (Annual Water Quality Report), published by Monte Vista Water District for distribution to customers in accordance with state and federal regulations, and a signed copy of the district's Consumer Confidence Report Certification Form. In addition to the confirmation of distribution document, a detailed listing of methods of distribution is also attached.

If you have any questions, please contact me or the personnel listed on the certification form.

Monte Vista Water District


John Hughes
Water Systems Superintendent

Enclosures

State Water Resources Control Board
Division of Drinking Water

JUN 17 2021

District 13 San Bernardino

Water District

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