

## APPENDIX B: eCCR Certification Form (Suggested Format)

### Consumer Confidence Report Certification Form

*(To be submitted with a copy of the CCR)*

Water System Name: San Juan Basin Authority

Water System Number: CA3010120

The water system named above hereby certifies that its Consumer Confidence Report was distributed on 5/28/2020 (date) to customers (and appropriate notices of availability have been given). Further, the system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to the State Water Resources Control Board, Division of Drinking Water (DDW).

Certified by: Name: Tim O'Neal  
Signature:   
Title: Chief Plant Operator  
Phone Number: ( 949 ) 443-6398 Date: 9/30/2020

*To summarize report delivery used and good-faith efforts taken, please complete this page by checking all items that apply and fill-in where appropriate:*

- ☒ CCR was distributed by mail or other direct delivery methods (attach description of other direct delivery methods used).
- ☒ CCR was distributed using electronic delivery methods described in the Guidance for Electronic Delivery of the Consumer Confidence Report (water systems utilizing electronic delivery methods must complete the second page).
- ☐ "Good faith" efforts were used to reach non-bill paying consumers. Those efforts included the following methods:
  - ☒ Posting the CCR at the following URL: www.sanjuancapistrano.org/departments/utilities
  - ☐ Mailing the CCR to postal patrons within the service area (attach zip codes used)
  - ☐ Advertising the availability of the CCR in news media (attach copy of press release)
  - ☐ Publication of the CCR in a local newspaper of general circulation (attach a copy of the published notice, including name of newspaper and date published)
  - ☒ Posted the CCR in public places (attach a list of locations)
  - ☐ Delivery of multiple copies of CCR to single-billed addresses serving several persons, such as apartments, businesses, and schools
  - ☐ Delivery to community organizations (attach a list of organizations)
  - ☒ Publication of the CCR in the electronic city newsletter or electronic community newsletter or listserv (attach a copy of the article or notice)
  - ☐ Electronic announcement of CCR availability via social media outlets (attach list of social media outlets utilized)
  - ☐ Other (attach a list of other methods used)
- ☐ For systems serving at least 100,000 persons: Posted CCR on a publicly-accessible internet site at the following URL: www.
- ☐ For privately-owned utilities: Delivered the CCR to the California Public Utilities Commission

## Consumer Confidence Report Electronic Delivery Certification

*Water systems utilizing electronic distribution methods for CCR delivery must complete this page by checking all items that apply and fill-in where appropriate.*

- ☐ Water system mailed a notification that the CCR is available and provides a direct URL to the CCR on a publicly available website where it can be viewed (attach a copy of the mailed CCR notification). URL: www.
- ☒ Water system emailed a notification that the CCR is available and provides a direct URL to the CCR on a publicly available site on the Internet where it can be viewed (attach a copy of the emailed CCR notification). URL: www.sanjuancapistrano.org/departments/utilities
- ☐ Water system emailed the CCR as an electronic file email attachment.
- ☐ Water system emailed the CCR text and tables inserted or embedded into the body of an email, not as an attachment (attach a copy of the emailed CCR).
- ☐ *Requires prior DDW review and approval.* Water system utilized other electronic delivery method that meets the direct delivery requirement.

*Provide a brief description of the water system's electronic delivery procedures and include how the water system ensures delivery to customers unable to receive electronic delivery.*

The 2019 CCR is posted on the Cities Utilities Website. A link to the 2019 CCR was included in the City Manager Weekly Update which is e-mailed to residents of San Juan Capistrano.

Copies of the CCR were distributed in public places such as: City Hall, Utility Office Building, Community Center and County Library

*This form is provided as a convenience and may be used to meet the certification requirement of section 64483(c) of the California Code of Regulations.*

# City Manager Weekly Update

**TO:** Mayor and City Council Members  
City Commissioners

**FROM:** Benjamin Siegel, City Manager

**DATE:** June 25, 2020

**SUBJECT:** Weekly Update

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**County Introduces “Together OC” Website:** In an effort to keep the public informed on all issues related to COVID-19 re-opening guidelines, the County of Orange recently launched a new website entitled [Together OC](#). The site is designed to provide residents and businesses with a “one-stop-shop” for all COVID-19 related matters. The site will be updated frequently and provide the latest information on business sector re-openings, County health orders, unemployment benefits, frequently asked questions and much more.

**Registration Now Open for the Drive-in Movie Summer Series:** Registration is now open on the City’s [website](#) for the drive-in movie summer series at the Rancho Mission Viejo Riding Park at San Juan Capistrano. Bring the whole family to the first showing this Tuesday, June 30, featuring *The Lego Movie*. Space is limited, and advanced reservations will be required for this free community event. You can also join us on Saturday, July 11, for a showing of *The Goonies* and close out the summer series with the classic *Casablanca* on Saturday, August 8. Please visit the City’s summer events [webpage](#) for additional event details and special take-out offers from local restaurants.

**Fourth of July Drive-in Fireworks Show:** Reservations are still available for the Fourth of July “Drive-in” Fireworks Show at the Sports Park! Advanced reservations will be required for entry into the free event. Please visit the City’s [website](#) to reserve your space today. Reserved parking accommodations are available for San Juan Capistrano residents only, and a City address will be required to complete your reservation. To safely and efficiently coordinate the parking for all attendees, three parking time slots are available beginning at 7:00 p.m. Attendees will be directed to available parking spaces located within the Sports Park, Marco Forster Middle School, Del Obispo Elementary School and Kinoshita Elementary School parking lots. Public parking along the surrounding streets will also be available on a first come, first served basis. Pedestrians or cyclists will not be admitted onto the grounds. For those who would prefer to watch the show from home, the fireworks display as well as accompanying music will be livestreamed on the City’s website. Please visit the City’s [website](#) for additional event details.

**Patriotic Porch Party Decorating Contest:** The deadline to participate in the City’s first ever Patriotic Porch Party decorating contest has been extended to Wednesday, July 1. Residents are encouraged to decorate their porch or driveway in a red, white and blue patriotic theme for a chance to win a grand-prize bike from Buy My Bikes. Honorable

mention will also be given to *most creative*, *most fun* and *most patriotic*. Make sure to wave to your City Councilmembers as they drive through town on a City trolley from 4:00 p.m. to 7:00 p.m. on Friday, July 3, to judge the entries. Winners will be announced prior to the Fourth of July “Drive-in” Fireworks Show the following evening. Please visit the City’s [website](#) for additional details, including contest entry instructions.

**City Council Candidate Nomination Period:** The filing period to run for City Council (Districts 1 and 5) in the November 3 General Municipal Election opens Monday, July 13, and ends Friday, August 7. Candidates must be registered voters and reside in either District 1 or District 5 in San Juan Capistrano. A [district map](#) is available on the City’s website. Nomination papers must be signed by no less than 20 or no more than 30 registered voters residing in the district in which the candidate resides. There is no cost for filing nomination papers. All forms required for nomination and election to municipal office are furnished by and filed with the City Clerk. Appointments to obtain the candidate’s packet and review the information with the City Clerk are required. The City Clerk’s office will be open by appointment Monday through Thursday from 7:30 a.m. to 5:30 p.m., and Fridays from 7:30 a.m. to 4:30 p.m. during the nomination period. For additional information, please call the Office of the City Clerk at (949) 443-6309.

**2020 Water Quality Report:** The City’s annual drinking water quality report which covers calendar year 2019 is now available for review. We are pleased to report the City’s drinking water continues to meet and exceed state and federal regulations. The report is available on the City’s [website](#) in both English and Spanish.

## **UPCOMING CITY COUNCIL AGENDA ITEMS (*Tentative and Subject to Change*)**

### **July 7, 2020**

- Tentative Tract Map for The Farm Residential Development Project
- Proclamation of Wildfire Awareness and Prevention Month

### **July 21, 2020**

- Tirador Residential Development Project
- Award of Construction Contract for the Paseo Adelanto Parking Lot Expansion
- Fiscal Year 2019-20 Third Quarter Financial Report