

## APPENDIX F: Certification Form (Suggested Format)

### Consumer Confidence Report Certification Form

(to be submitted with a copy of the CCR)

(To certify electronic delivery of the CCR, use the certification form on the State Water Board's website at

[http://www.swrcb.ca.gov/drinking\\_water/certlic/drinkingwater/CCR.shtml](http://www.swrcb.ca.gov/drinking_water/certlic/drinkingwater/CCR.shtml))

Water System Name:	City of San Clemente
Water System Number:	3010036

The water system named above hereby certifies that its Consumer Confidence Report was distributed on May 5, 2021 (*date*) to customers (and appropriate notices of availability have been given). Further, the system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to the State Water Resources Control Board, Division of Drinking Water.

Certified by:	<b>Name:</b>	Kevin Lussier	
	<b>Signature:</b>		
	<b>Title:</b>	Assistant Utilities Manager	
	<b>Phone Number:</b>	(949) 366-1553	<b>Date:</b>

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To summarize report delivery used and good-faith efforts taken, please complete the below by checking all items that apply and fill-in where appropriate:

- ☒ CCR was distributed by mail or other direct delivery methods. Specify other direct delivery methods used: The 2021 CCR was included in the City of San Clemente Summer Magazine which was mailed to residents on May 5, 2021. The City also published a notice of the CCR report availability which was included in the May 2021 utility bill mailing to residents.
  - ☒ "Good faith" efforts were used to reach non-bill paying consumers. Those efforts included the following methods:
    - ☒ Posting the CCR on the Internet at [www.san-clemente.org](http://www.san-clemente.org)
    - ☐ Mailing the CCR to postal patrons within the service area (in the City's Summer Magazine) within the service area zip codes 92672, 92673 & 92674
    - ☐ Advertising the availability of the CCR in news media (attach copy of press release)
    - ☐ Publication of the CCR in a local newspaper of general circulation (attach a copy of the published notice, including name of newspaper and date published)
    - ☒ Posted the CCR in public places (attach a list of locations)
- Printed copies of the 2021 CCR placed at various City facilities including:

*Instructions for Small Water Systems Appendix F*  
*Revised February 2021*

- Utilities Department, 380 Avenida Pico, Bldg N, San Clemente, CA 92672
- Utility Billing counter and City Hall, 910 Calle Negocio, San Clemente, CA 92673
- Community Center, 100 N. Calle Seville, San Clemente, CA 92672
- Aquatic Center, 987 Avenida Vista Hermosa, San Clemente, CA 92673

- ☐ Delivery of multiple copies of CCR to single-billed addresses serving several persons, such as apartments, businesses, and schools
- ☐ Delivery to community organizations (attach a list of organizations)
- ☐ Other (attach a list of other methods used)
- ☐ *For systems serving at least 100,000 persons:* Posted CCR on a publicly-accessible internet site at the following address: [www.](http://www.)\_\_\_\_\_
- ☐ *For investor-owned utilities:* Delivered the CCR to the California Public Utilities Commission

*This form is provided as a convenience for use to meet the certification requirement of the California Code of Regulations, section 64483(c).*



# City of San Clemente

## Recreation Division

100 N. Calle Seville, San Clemente, CA 92672

Phone: 949-361-8245 | Email: MurairaM@san-clemente.org

May 6, 2021

To: Antee Dang-Green, United States Postal Service Bulk Mailing

From: Alexis Honens, Recreation Coordinator

Subject: City of San Clemente Water Quality Report Mailing Verification

Copies: Kevin Lussier, Asst. Utilities Manager, Water

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This memo is a confirmation that the City of San Clemente 2019 annual Water Quality Report was printed and included in the City of San Clemente Magazine summer mailing campaign that distributes to every resident in the City of San Clemente via bulk mail provided by the United States Postal Service.

Date of Summer Mailing: May 5, 2021

Cost of bulk mailing: 4,876.87

Verified by: DANG-GREEN, ANTEE  
Print Name

Antee Dang Green  
Signature

**Company Detail**

<b>Company Name</b>	CITY OF SAN CLEMENTE-RECREATION
<b>Address</b>	DEPT 100 N CALLE SEVILLE SAN CLEMENTE, CA 92672-5210
<b>Contact Name</b>	MELISSA MURAIRA
<b>Phone Number</b>	(949)361-8245
<b>Profit Indicator</b>	P

**PS Form 3607R - Mailing Transaction Receipt**

<b>Account Holder Account Number</b>	671557
<b>Account Holder Permit Number</b>	134
<b>Account Holder Permit Type</b>	PI
<b>Account Holder CRID</b>	2895047
<b>Post Office of Permit</b>	SAN CLEMENTE CA 92672-9998
<b>Post Office of Mailing</b>	SAN CLEMENTE CA 92672-9998
<b>Post Office of Permit Cost Center</b>	056762-0475
<b>Post Office of Mailing Cost Center</b>	056762-0475

<b>Mailing Agent Name</b>	
<b>Mailing Agent CRID</b>	

<b>JOB ID</b>	
<b>Customer Reference ID</b>	
<b>CAPS Transaction Number</b>	N/A

<b>Class of Mail</b>	USPS Marketing Mail
<b>Processing Category</b>	Flats
<b>Postage Statement ID</b>	427611891
<b>Mailing Group ID</b>	308914397
<b>Mailer's Mailing Date</b>	05/05/2021

<b>Mailer Declared Total Pieces</b>	29,737 pcs.
<b>Mailer Declared Total Weight</b>	5,763.0306 lbs.
<b>Mailer Declared Weight of a single-piece</b>	0.1938 lbs.
<b>USPS Determined Total Pieces</b>	29,737 pcs.
<b>USPS Determined Total Weight</b>	5,763.0306 lbs.
<b>USPS Determined Weight of a single-piece</b>	0.1938 lbs.
<b>Total Number of Containers</b>	5

<b>Total Adjusted Postage</b>	\$ 4,876.87
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<b>Payment Date and Time</b>	05/05/2021 10:22
<b>Payment Transaction Number</b>	202112512221882M1
<b>Adjustment Transaction Number</b>	

<b>Mailer Figures Adjusted?</b>	No
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<b>Person authorizing adjustment</b>	
<b>Name</b>	
<b>Phone Number</b>	

<b>Acceptance Site Mailer ID</b>	
<b>Clerk Initials</b>	AND
<b>Mail Arrival Date and Time</b>	05/05/2021 10:20





(CONTAINER PLACARD FOR ONE MAILING WITH MULTIPLE CONTAINERS)

# MAIL RELEASED

1 OF 1

USPS Marketing Mail  
Flats -- CR

TOTAL Wt. 5763.0306lbs.-TOTAL TRAYS 0

CITY OF SAN CLEMENTE-RECREATION DEPT PERMIT # PI 134

Date of Mail Release to USPS Operations 05/05/2021

POSTAGE STATEMENT ID 427611891

TRANSACTION # 202112512221882M1

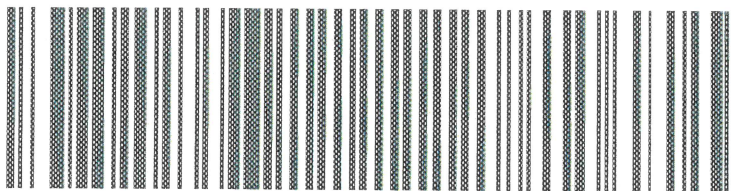
SAN CLEMENTE BMEU 92674-9998

(Placard Serial# 005754)

SAN CLEMENTE BMEU,056762,056762-0475,SAN CLEMENTE,CA,92674,(949)  
831-3109

PS 3607P

USPS SCAN REQUIRED



99 B 000000000 111335264