

APPENDIX G: CCR Certification Form (Suggested Format)

Consumer Confidence Report Certification Form (to be submitted with a copy of the CCR)

(To certify electronic delivery of the CCR, use the certification form on the State Board's website at http://www.swrcb.ca.gov/drinking_water/certlic/drinkingwater/CCR.shtml)

Water System Name: San Gabriel County Water District

Water System Number: 1910144

The water system named above hereby certifies that its Consumer Confidence Report was distributed on 6/3/20 & 6/18/20 to customers (and appropriate notices of availability have been given). Further, the system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to the State Water Resources Control Board, Division of Drinking Water.

Certified by: Name: Jim Jenkins

Signature:

Title: Water Quality Specialist

Phone Number: (626) 287-0341

Date: 9/29/20

To summarize report delivery used and good-faith efforts taken, please complete the below by checking all items that apply and fill-in where appropriate:

☒ CCR was distributed by mail or other direct delivery methods. Specify other direct delivery methods used: _____

☒ "Good faith" efforts were used to reach non-bill paying consumers. Those efforts included the following methods:

☒ Posting the CCR on the Internet at www. http://new.sgcwd.com/wp-content/uploads/SGCWD_CCR_2019_Web.pdf

☐ Mailing the CCR to postal patrons within the service area (attach zip codes used)

☐ Advertising the availability of the CCR in news media (attach copy of press release)

☐ Publication of the CCR in a local newspaper of general circulation (attach a copy of the published notice, including name of newspaper and date published)

☐ Posted the CCR in public places (attach a list of locations)

☐ Delivery of multiple copies of CCR to single-billed addresses serving several persons, such as apartments, businesses, and schools

☐ Delivery to community organizations (attach a list of organizations)

☐ Other (attach a list of other methods used)

☐ For systems serving at least 100,000 persons: Posted CCR on a publicly-accessible internet site at the following address: www. _____

☐ For investor-owned utilities: Delivered the CCR to the California Public Utilities Commission

This form is provided as a convenience for use to meet the certification requirement of the California Code of Regulations, section 64483(c).

InfoSend, Inc.
4240 E. La Palma Ave.
Anaheim, CA 92807
(714) 993-2690

Date: 6/3/2020

P.O. No.	Quote
	907

Name / Address	
SAN GABRIEL COUNTY WATER DISTRICT 8366 Grand Ave Rosemead, CA 91770	
Contact:	Louise Dirian
Contact Phone:	626-287-0341
Contact Email:	louise@sgc wd.com
Artwork:	PDF

Ship To	
Proof:	PDF
Title:	CCR Mailing
Target Mail Date:	5 Business Days
Description of Mailing:	Letters

Item	Quantity	Description	Rate	Amount
DC Manual-Paper	4,200	Paper: Address slip- 8.5x3.67 white 70# offset	0.013	54.60T
DC Manual-Data ...	4,200	Data Processing/Print: Processing, merge, print names and addresses 1/0 on address slips	0.075	315.00T
DC Manual-Inserts	4,200	Inserts: **DROP SHIPPED** 8.5x3.67 insert provided by SGC	0.00	0.00T
DC Manual-Outgo...	4,200	Outgoing Envelope: ENV-INF-#10 (blank double window)	0.02	84.00T
DC Manual-Maili...	4,200	Mailing Services: Bindery, insert (2). deliver to Post Office	0.035	147.00
DC Manual-Postage	4,200	Postage: Marketing Mail rates (2020 rates)	0.28	1,176.00
SET UP FEE	1	Set Up Fee	150.00	150.00

Estimate Only	Subtotal	\$1,926.60
Prepared By: Marla Callaghan <marla.c@infosend.com>	Sales Tax (7.75%)	\$35.15
Approved By: _____	Total	\$1,961.75

Terms & Conditions
Prices subject to change upon receipt of artwork if not provided at time of estimate. Any changes in original copy after proofing may be charged at InfoSend's rate of \$95/hour in addition to the quoted price. Any quotes given without samples or actual specifications are subject to change upon receipt of actual order and specs. Overruns or underruns will not exceed ten (10) percent of the quantity ordered, unless specified otherwise in the quotation. InfoSend will invoice for the actual quantity within this tolerance. If the Client requires a guaranteed quantity, the percentage of tolerance must be stated at the time of quotation. InfoSend will produce materials approved in this document. If changes are required before the order has been depleted, the client will be billed for any remaining unused materials. Any remaining unused materials is subject to material cost and will be billed. Materials which remain inactive or which have usage suspended will be billed a holding fee of \$40 per month during the inactive period and are subject to being invoiced for remaining material cost after 6 months of inactivity. Pricing listed on this quote is valid for 30 days from prepared date.

I have read and agreed to the Terms and Condition (Initial Here) _____



4240 E. La Palma Avenue
Anaheim, CA 92807-1816
Phone: 714.993.2690 • Fax: 714.993.1306

INVOICE

DATE	INVOICE NO.
7/27/2020	175389
AMOUNT PAID	S.O. NO.
	907

CUSTOMER

MAKE CHECKS PAYABLE TO

ATTN: Accounts Payable
SAN GABRIEL COUNTY WATER DISTRICT
8366 Grand Ave
Rosemead, CA 91770



INFOSEND, INC
4240 E. La Palma Ave.
Anaheim, CA 92807-1816

☐ CHECK BOX FOR MAILING ADDRESS CHANGE. PLEASE INDICATE CHANGES ON THE REVERSE SIDE.

PLEASE DETACH AND RETURN UPPER SECTION WITH PAYMENT



4240 E. La Palma Avenue
Anaheim, CA 92807-1816
Phone: 714.993.2690
Fax: 714.993.1306

TERMS	DUE DATE	P.O #	Account #	INVOICE
DUE UPON RECEIPT	8/10/2020		SGC-000	175389

DATE	DESCRIPTION	QTY	RATE	AMOUNT
06/18/20	CCR Insert Mailing			
	Set Up Fee	1	150.00	150.00
	SGZ0622A : Paper: Address slip- 8.5x3.67 white 70# offset	4,245	0.013	55.19T
	SGZ0622A : Data Processing/Print: Processing, merge, print names and addresses 1/0 on address slips	4,245	0.075	318.38T
	Inserts: **DROP SHIPPED** 8.5x3.67 insert provided by SGC			
	SGZ0622A : Outgoing Envelope: ENV-INF-#10 (blank double window)	4,245	0.02	84.90T
	SGZ0622A : Mailing Services: Bindery, insert (2), deliver to Post Office	4,245	0.035	148.58
	SGZ0622A : Postage (4,244 Mailpieces)	1	1,103.29	1,103.29
	SGZ0622A : Postage (Non-Barcoded)	1	0.50	0.50
	Sales Tax		7.75%	35.53
THANK YOU FOR YOUR BUSINESS		Total		\$1,896.37