

## Reference Document for Electronic Delivery of CCRs, Appendix B

Revised February 2021

**APPENDIX B: eCCR Certification Form (Suggested Format)****Consumer Confidence Report Certification Form***(To be submitted with a copy of the CCR)*

Water System Name:	City of Brentwood Water Treatment Plant
Water System Number:	CA0710011

The water system named above hereby certifies that its Consumer Confidence Report was distributed on June 18, 2024 (date) to customers (and appropriate notices of availability have been given). Further, the system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to the State Water Resources Control Board, Division of Drinking Water (DDW).

Certified by:

Name: John Ramirez	Title: Water Operations Manager
Signature: <i>John Ramirez</i>	Date: 6/26/2024
Phone number: (925) 688-8094	

*To summarize report delivery used and good-faith efforts taken, please complete this page by checking all items that apply and fill-in where appropriate:*

- ☐ CCR was distributed by mail or other direct delivery methods (attach description of other direct delivery methods used).
- ☒ CCR was distributed using electronic delivery methods described in the Guidance for Electronic Delivery of the Consumer Confidence Report (water systems utilizing electronic delivery methods must complete the second page).
- ☒ "Good faith" efforts were used to reach non-bill paying consumers. Those efforts included the following methods:
- ☒ Posting the CCR at the following URL: [www.ccwater.com/awqr](http://www.ccwater.com/awqr)
  - ☐ Mailing the CCR to postal patrons within the service area (attach zip codes used)
  - ☐ Advertising the availability of the CCR in news media (attach copy of press release)
  - ☐ Publication of the CCR in a local newspaper of general circulation (attach a copy of the published notice, including name of newspaper and date published)
  - ☐ Posted the CCR in public places (attach a list of locations)

- ☐ Delivery of multiple copies of CCR to single-billed addresses serving several persons, such as apartments, businesses, and schools
- ☐ Delivery to community organizations (attach a list of organizations)
- ☐ Publication of the CCR in the electronic city newsletter or electronic community newsletter or listserv (attach a copy of the article or notice)
- ☐ Electronic announcement of CCR availability via social media outlets (attach list of social media outlets utilized)
- ☐ Other (attach a list of other methods used)
- ☒ *For systems serving at least 100,000 persons:* Posted CCR on a publicly-accessible internet site at the following URL: [www.ccwater.com/awqr](http://www.ccwater.com/awqr)
- ☐ *For privately-owned utilities:* Delivered the CCR to the California Public Utilities Commission

### **Consumer Confidence Report Electronic Delivery Certification**

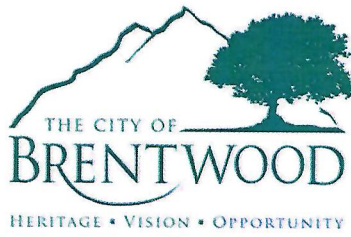
*Water systems utilizing electronic distribution methods for CCR delivery must complete this page by checking all items that apply and fill-in where appropriate.*

- ☒ Water system mailed a notification that the CCR is available and provides a direct URL to the CCR on a publicly available website where it can be viewed (attach a copy of the mailed CCR notification). URL: [www.ccwater.com/awqr](http://www.ccwater.com/awqr)
- ☐ Water system emailed a notification that the CCR is available and provides a direct URL to the CCR on a publicly available site on the Internet where it can be viewed (attach a copy of the emailed CCR notification). URL: www.\_\_\_\_\_
- ☐ Water system emailed the CCR as an electronic file email attachment.
- ☐ Water system emailed the CCR text and tables inserted or embedded into the body of an email, not as an attachment (attach a copy of the emailed CCR).
- ☐ *Requires prior DDW review and approval.* Water system utilized other electronic delivery method that meets the direct delivery requirement.

*Provide a brief description of the water system's electronic delivery procedures and include how the water system ensures delivery to customers unable to receive electronic delivery.*


*This form is provided as a convenience and may be used to meet the certification requirement of section 64483(c) of the California Code of Regulations.*

<b>United States Postal Service</b>		<b>Postage Statement — USPS Marketing Mail</b>		Comments: 2405120m CCWD ANNUAL WATER QUALITY REPO		Post Office: Note Mail Arrival Date & Time (Do Not Round-Stamp)		
<b>MAILER</b>	Permit Holder's Name and Address and Email Address, if Any		Telephone (925)-676-6711 Extension		Name and Address of Mailing Agent (If other than permit holder)		Telephone (925)-676-6711 Extension	
	MAIL STREAM INC PERMIT 530 125 MASON CIR STE K CONCORD CA 94520				MAIL STREAM INC PERMIT 530 125 MASON CIR STE K CONCORD CA 94520		CONTRA COSTA WATER DISTRICT 1331 CONCORD AVE CONCORD CA 94524	
<b>MAILING</b>	EPS Cust. Ref. No. _____ CRID 3794862		CRID 3794862		CRID 19337095			
	Post Office of Mailing CONCORD CA 94520-9998		Mailer's Mailing Date 6/18/2024		Federal Agency Cost Code 220408		Statement Seq. No. 220408	
<b>MAILING</b>	Type of Postage <input checked="" type="checkbox"/> Permit Imprint <input type="checkbox"/> Precanceled Stamps <input type="checkbox"/> Metered		Processing Category <input checked="" type="checkbox"/> Letters <input type="checkbox"/> CMM <input type="checkbox"/> Flats <input type="checkbox"/> Catalogs <input type="checkbox"/> Marketing Parcels		Total # of Pieces in Mailing 154,356		SSF Transaction #	
	For Mail Enclosed Within Another Class <input type="checkbox"/> Periodicals <input type="checkbox"/> Bound Printed Matter <input type="checkbox"/> Library Mail <input type="checkbox"/> Media Mail		Move Update Method <input type="checkbox"/> ASE <input type="checkbox"/> Multiple <input checked="" type="checkbox"/> NCOALink <input type="checkbox"/> OneCode ACS <input type="checkbox"/> ACS <input type="checkbox"/> Alternative Method <input type="checkbox"/> n/a Alternative Address Format		Total Weight 2,222.7264		Permit # 530	
<b>MAILING</b>			Combined Mailing <input type="checkbox"/> Mixed Class <input type="checkbox"/> Marriage Mail Incentive <input type="checkbox"/> Single Class		Weight of a Single Piece 0.0144 pounds		<input type="checkbox"/> Mailpiece is a product sample. % Samples	
					<input type="checkbox"/> Letter-size or flat mailpiece contains DVD/CD or other disk.			
				This is a Political Mailing <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
				This is Official Election Mail <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
						For Automation Price Pieces, Enter Date of Address Matching and Coding 5/17/2024		
						For CR Price Pieces, Enter Date of Address Matching and Coding 5/17/2024		
						For CR Price Pieces, Enter Date of CR Sequencing 5/17/2024		
						For Pieces Bearing a Simplified Address Enter Date of Delivery Statistics File or Alternative Method 4/15/2024		
						No. & Type of Containers 1' MM Trays 2' MM Trays 2' EMM Trays Total Trays Flat Trays Sacks Pallets Other		
						148 148		
Parts Completed (Select all that apply) <input type="checkbox"/> A <input type="checkbox"/> B <input checked="" type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H <input type="checkbox"/> L <input type="checkbox"/> S <input type="checkbox"/> NSA								
<b>POSTAGE</b>	1 Subtotal Postage (Add Parts Totals)						40,286.92	
	2 Price at Which Postage Affixed (Check one) Complete if the mailing includes pieces bearing metered/PC Postage or precanceled stamps. <input type="checkbox"/> Correct <input type="checkbox"/> Lowest <input type="checkbox"/> Neither pcs. x \$ = Postage Affixed							
	3 Incentive/Discount Flat Dollar Amount							
	4 Fee Flat Dollar Amount							
	5 Permit # Net Postage Due (Line 1 +/- Lines 2, 3, 4)						40,286.92	
<b>USPS</b>	Additional Postage Payment (State reason)							
	For postage affixed add additional payment to net postage due, for permit imprint add additional payment to total postage.							
	Postmaster: Report Total Postage in AIC 130 (Permit Imprint Only, Excluding Simplified Addressing (EDDM))							
	Postmaster: Report Total Postage in AIC 208 (Simplified Addressing (EDDM), Permit Imprint Only)							
<b>CERTIFICATION</b>	Incentive/Discount Claimed: _____ Type of Fee: _____							
	The mailer's signature certifies acceptance of liability for and agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and the mailing qualifies for the prices and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment.							
		Privacy Notice: For information regarding our Privacy Policy visit <a href="http://www.usps.com">www.usps.com</a> .						
Signature of Mailer or Agent		Printed Name of Mailer or Agent Signing Form				Telephone		
		C. HOLLMAN				Extension		
<b>USPS ONLY</b>	Weight of a Single Piece _____ pound		Total Weight		Are postage figures at left adjusted from mailer's entries? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, reason.		Round Stamp (Required) Payment Date	
	Total Pieces		Total Postage					
	Presort Verification Performed? (If required) <input type="checkbox"/> Yes <input type="checkbox"/> No							
	I CERTIFY that this mailing has been inspected for each item below if required: (1) eligibility for postage prices claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; (4) payment of annual fee; and (5) sufficient funds on deposit (if required).		Date Mailed Notified		Contact			
	USPS Employee's Signature		By (Initials)		Time AM PM			
				Print USPS Employee's Name				



June 27, 2024

Solmaz Marzooghi, PhD  
Water Resource Control Engineer  
State Water Resources Control Board  
850 Marina Bay Parkway, Bldg.P, 2<sup>nd</sup> Fl  
Richmond, CA 94804

Dear Solmaz,

Enclosed are the Consumer Confidence Certification Form, a copy of the email blast notification, the Facebook, Instagram, Twitter, and Nextdoor posts, Brentwood Buzz newsletter, billing statement message, and one paper copy of the report in English and Spanish.

Sincerely,

Lindsey Ray  
Water Conservation Specialist

## APPENDIX B: eCCR Certification Form (Suggested Format)

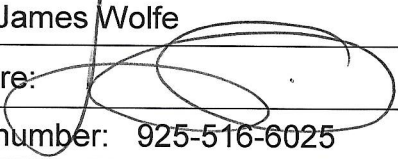
### Consumer Confidence Report Certification Form

(To be submitted with a copy of the CCR)

Water System Name:	City of Brentwood
Water System Number:	CA0710004

The water system named above hereby certifies that its Consumer Confidence Report was distributed on 6/3/2024 (date) to customers (and appropriate notices of availability have been given). Further, the system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to the State Water Resources Control Board, Division of Drinking Water (DDW).

Certified by:

Name: James Wolfe	Title: Water Operations Manager
Signature: 	Date: 6/4/2024
Phone number: 925-516-6025	

To summarize report delivery used and good-faith efforts taken, please complete this page by checking all items that apply and fill-in where appropriate:

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  - ☒ Posting the CCR at the following URL: [www.brentwoodca.gov/awqr](http://www.brentwoodca.gov/awqr) and [www.brentwoodca.gov/spanish-awqr](http://www.brentwoodca.gov/spanish-awqr)
  - ☐ Mailing the CCR to postal patrons within the service area (attach zip codes used)
  - ☐ Advertising the availability of the CCR in news media (attach copy of press release)
  - ☐ Publication of the CCR in a local newspaper of general circulation (attach a copy of the published notice, including name of newspaper and date published)



- ☒ Posted the CCR in public places (attach a list of locations): City Hall, 150 City Park Way, and Public Works Corp Yard, 2201 Elkins Way
- ☐ Delivery of multiple copies of CCR to single-billed addresses serving several persons, such as apartments, businesses, and schools
- ☐ Delivery to community organizations (attach a list of organizations)
- ☒ Publication of the CCR in the electronic city newsletter or electronic community newsletter or listserv (attach a copy of the article or notice)
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*Provide a brief description of the water system's electronic delivery procedures and include how the water system ensures delivery to customers unable to receive electronic delivery.*

The City of Brentwood has advertised the availability of the report via social media platforms, including: Facebook, Twitter (X), Instagram, and Nextdoor. Direct links to the report have been posted on the City website, included on utility bills, and placed in the monthly Brentwood Buzz newsletter. Electronic copies were emailed to all City residents and businesses with an email address on file. Hardcopies are being advertised as available at City Hall, 150 City Park Way, and the Public Works Corp Yard, 2201 Elkins Way in Brentwood, CA.


*This form is provided as a convenience and may be used to meet the certification requirement of section 64483(c) of the California Code of Regulations.*

Subject: FW: Mailchimp Campaign has been sent

▲

# Your campaign is on its way to your subscribers!

Subject Line	Annual Water Quality Report
Send Date	Jun 26, 2024 09:54 am
List Used	Utility Billing Customers 062424
Emails Sent	19315

View Report



# City of Brentwood

150 City Park Way  
Brentwood, CA 94513-1164

## RETURN SERVICE REQUESTED

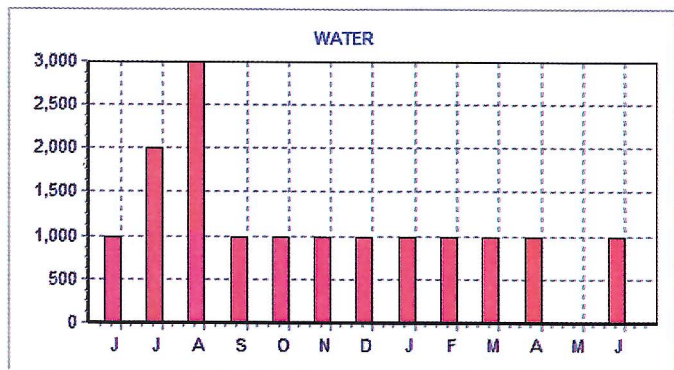
Pay Online: [www.brentwoodca.gov](http://www.brentwoodca.gov)

All offices are open Monday - Friday

Utility Billing:	(925) 516-5415	8:00 A.M. - 5:00 P.M.
Solid Waste:	(925) 516-6090	7:30 A.M. - 3:30 P.M.
Public Works:	(925) 516-6000	7:30 A.M. - 3:30 P.M.

BRENTWOOD CA 94513

## MONTHLY USAGE



## MESSAGES

The City of Brentwood 2023 Annual Water Quality Report is now available at [www.brentwoodca.gov/awqr](http://www.brentwoodca.gov/awqr) and [www.brentwoodca.gov/spanish-awqr](http://www.brentwoodca.gov/spanish-awqr). Hard copies are available at Public Works (2201 Elkins Way), City Hall (150 City Park Way, or by calling 925-516-6000.

EFFECTIVE July 15, 2024, implementation of Route Re-balance efforts to enhance the efficiency of garbage/recycling/yard waste collection for our growing community. Visit [Brentwoodca.gov/route](http://Brentwoodca.gov/route).

DETACH AND RETURN THIS REMITTANCE PORTION OF THE BILL WITH YOUR PAYMENT

## Payment Coupon

### ACCOUNT INFORMATION

ACCOUNT NUMBER	
SERVICE ADDRESS	
SERVICE PERIOD	05/21/2024 - 06/20/2024
BILLING DATE	06/26/2024

BRENTWOOD CA 94513

## Billing Statement



### ACCOUNT INFORMATION

ACCOUNT NUMBER	
SERVICE ADDRESS	
SERVICE PERIOD	05/21/2024 - 06/20/2024
BILLING DATE	06/26/2024

### CURRENT CHARGES

METER	PREVIOUS	CURRENT	USAGE
89610479	710000	711000	1000
WATER USE			3.18
GARBAGE			58.99
WATER BASE			41.24
SEWER LAT			4.07
SEWER USE			29.56

### AMOUNT DUE

TOTAL PAYMENTS	-133.86
CURRENT CHARGES DUE 07/21/2024	137.04
TOTAL BALANCE	137.04

PAYMENT IS NOW DUE. IF NOT PAID BY THE DATE LISTED ABOVE, A LATE CHARGE WILL BE ADDED AND YOUR SERVICE MAY BE INTERRUPTED. THERE IS A NIGHT DEPOSITORY FOR YOUR CONVENIENCE. FAILURE TO RECEIVE A BILL OR PAYMENTS DELAYED IN MAIL DOES NOT VOID A LATE CHARGE.

### AMOUNT DUE

CURRENT CHARGES DUE 07/21/2024	137.04
TOTAL BALANCE	137.04

REMIT PAYMENT  
TO:

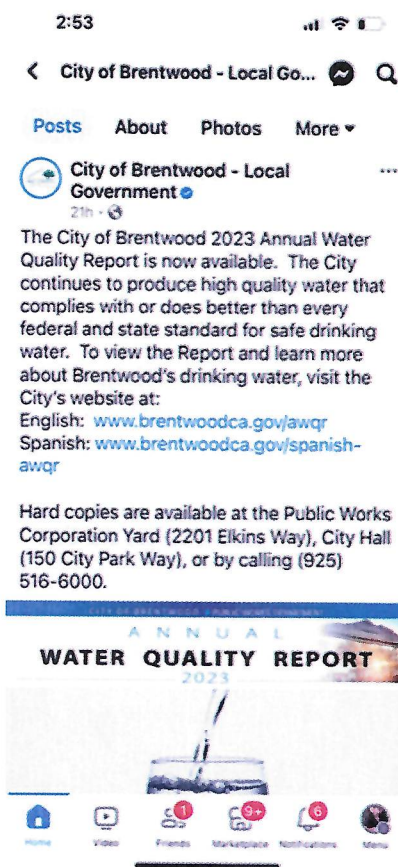
Amount Enclosed

City of Brentwood  
150 City Park Way  
Brentwood, CA 94513-1164

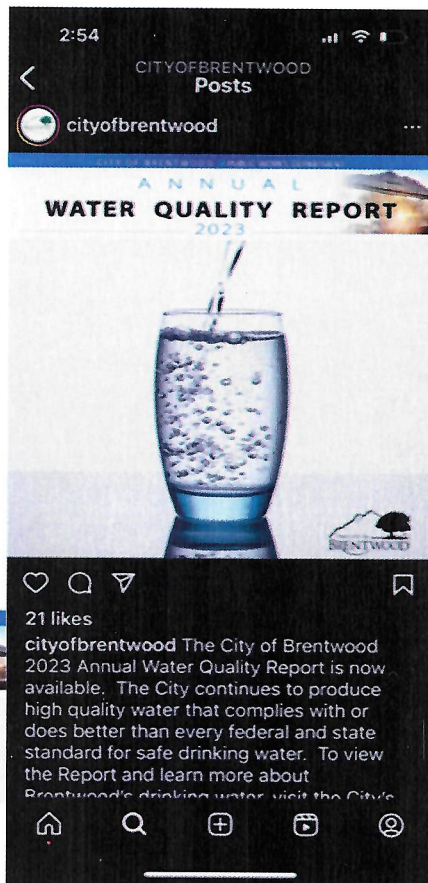
0001000050500013704000143897

00010000505 0000013704

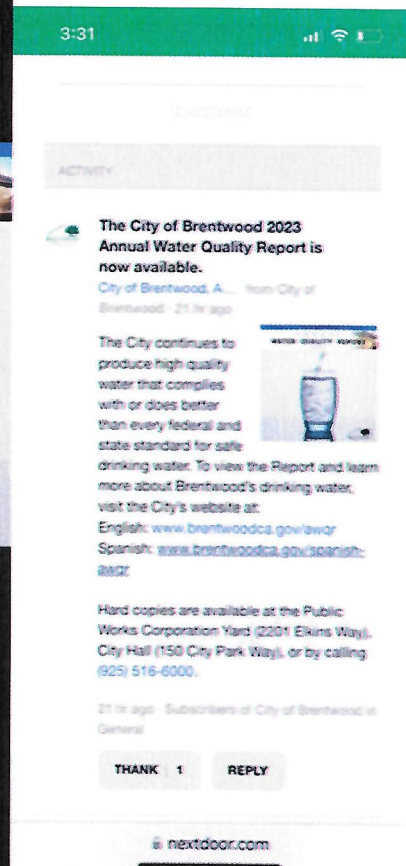
Facebook:



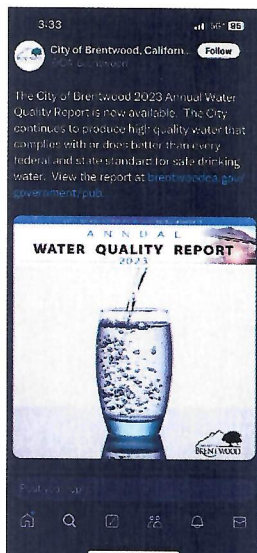
Instagram:



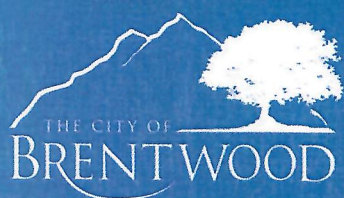
Nextdoor:



Twitter:







# MONTHLY NEWSLETTER

# BRENTWOOD BUZZ

## JUNE EDITION



## SUMMER IN BRENTWOOD

Summer is kicking off in Brentwood! Start the season by cooling off at the Brentwood Family Aquatic Complex. Join us for Juneteenth at City Park on June 19th and don't miss this year's July 4th festivities in Downtown Brentwood.

Visit local farms for the freshest produce, including the famous Brentwood Diamonds corn. Check out the art displays by Kilyani Arts at the library, showcasing incredible local talent. Finally, don't forget to explore our scenic trails and parks, perfect for summer bike rides or leisurely walks.

With so much to do, June in Brentwood promises unforgettable memories with family and friends.

### CITY OF BRENTWOOD NEWSLETTER

## HIGHLIGHTS

**Public Works Open House**  
• P. 3

**Route Rebalancing**  
• P. 4

**Juneteenth**  
• P. 7

**Upcoming Events**  
• P. 12



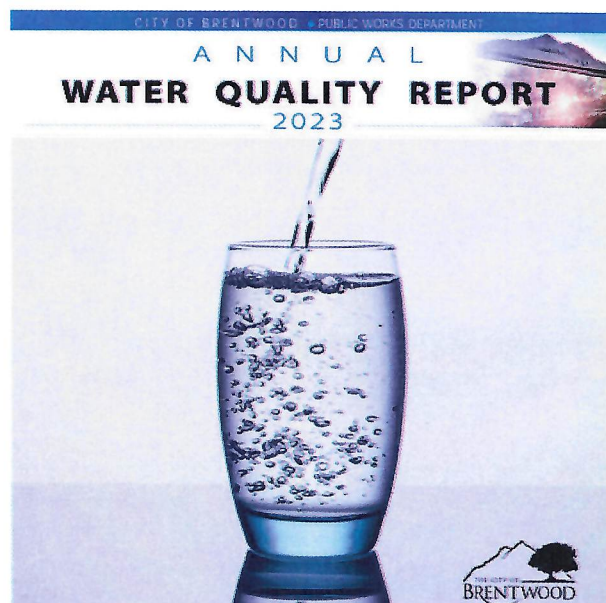
# WATER QUALITY REPORT

The City of Brentwood 2023 Annual Water Quality Report is now available. The City continues to produce high quality water that complies with or does better than every federal and state standard for safe drinking water. To view the Report and learn more about Brentwood's drinking water, visit the City's website at:

English: [www.brentwoodca.gov/awqr](http://www.brentwoodca.gov/awqr)

Spanish: [www.brentwoodca.gov/spanish-awqr](http://www.brentwoodca.gov/spanish-awqr)

Hard copies are available at the Public Works Corporation Yard (2201 Elkins Way), City Hall (150 City Park Way), or by calling (925) 516-6000.



## LAUNCH (LEARN, APPLY, UNCOVER, NAVIGATE, CONNECT, HARNESS)

### HUMAN RESOURCES



The City of Brentwood's first cohort of high school interns achieved a significant milestone by presenting their six-month experience at the May 28th City Council meeting. The City's intern pilot program, referred to as LAUNCH, is in partnership with the Liberty Union High School District.

The 2024 LAUNCH program spanned over four departments in the City and were represented by students from Heritage High School: Human Resources - Vibhati Bindra, Parks & Recreation - Gabriel Schmidt, City Manager's Office - Johnny Sunsinn, and Public Works - Dominic Valliere.

During the presentation, the interns discussed their individual projects, personal growth, and what they learned throughout the program. They provided valuable insights and recommendations for incoming cohorts of interns and mentors to ensure the program continues to run smoothly. Overall, the internship program with the City of Brentwood provided a remarkable opportunity for youth to gain real-world experience in the public sector.